

2025-2026 MOBILITY REGULATIONS FOR OUTGOING STUDENTS

Faculty of Humanities

Contenido

I. Application and participation criteria.....	2
II. Time-related conditions of the stay.....	2
III. Learning Agreements.....	4
IV. Validation of marks	5
Cancellation of places.....	6
Contact	6

I. Application and participation criteria

To **apply** for a place on a mobility programme, whether it be Erasmus+, SICUE, bilateral agreement or as a freemover, all students from the Faculty must fulfil the following requirements:

- A. Have passed or be currently enrolled in the second year of their bachelor's degree programme.
- B. Never have been enrolled in a fifth sitting.
- C. Follow all procedures established by International Relations to complete the online application form.

To **participate** in a mobility programme, whether it be Erasmus+, SICUE, bilateral agreement or as a freemover, all students from the Faculty must fulfil the following requirements:

- A. Have completed all subjects prior to the start of the mobility stay.
- B. Meet the language requirements established by the host university.
- C. Enrol in between 24 and 30 ECTS at the host university, with a view to taking the same number of credits as they would have at UIC Barcelona.

II. Time-related conditions of the stay

Time-related conditions of the stay, regardless of whether it is Erasmus+, SICUE, bilateral agreement or as a freemover:

- A. Students may go abroad at any time in year 3 or in the 1st semester of fourth year.
- B. **For fourth year applications:**
 - a. Students may **only** take part in a mobility programme in the **first semester of fourth year**.
 - b. It is **not possible** to take part in a mobility programme in the second semester of fourth year.
 - c. Neither may students apply for a year-long mobility programme.
- C. The Faculty of Humanities recommends that students study outside UIC Barcelona for one semester, which may be extended to one year upon written

request by the student and provided that the subjects may be validated. The extension must also be accepted by the host university. Finally, it must be noted that this may entail some additional procedures, such as a visa extension.

D. Students may take part in two semester-long stays in two different years. In these specific cases, the following should be taken into account:

1. The two stays must take place in different locations and, if possible, with different mobility programmes (Erasmus+, SICUE or bilateral agreement).
2. In the process of assigning host universities, priority will always be given to students who are yet to take part in a mobility programme.

E. Instructions for special cases: **double bachelor's degree programmes**

1. Students who are doing a double bachelor's degree programme with the Faculty of Humanities and Cultural Studies can do their mobility as soon as they begin their third year subjects:
 - a. Third year of the DD in Law and Business Administration.
 - b. Fourth year of the DD in Primary Education and Journalism.
2. Each degree programme will address the issue of credit recognition with their students.

F. Special cases: **shared places and other criteria**

In the event of places shared with other UIC Barcelona degree programmes, the common criteria for all faculties will apply.

In cases where two or more students have the same number of points, other requirements will be evaluated before a place is assigned, such as the suitability of the host university for a specific degree programme.

G. **Criteria for participating in the Berkeley Call**

The eligibility requirements are as follows: good academic record and advanced level of English, in addition to those set out in the official call.

H. **Parallel applications**

In the case of parallel applications, it will be up to the coordinator to consider each case.

I. Extraordinary resolutions

Following the closing date of the second call for the current academic year, the Faculty will check that each student with an assigned place meets the academic regulations of their degree programme in order to undertake the mobility placement (more specifically, that they have no failed subjects at the time the 2nd sitting exam records are closed).

If they fail to comply with the regulations, the Faculty will contact the student to determine whether or not they may take part in the mobility programme the following academic year. The student will also be responsible for verifying that they comply with the requirements and criteria specified in the regulations of their degree programme.

III. Learning Agreements

The Learning Agreement (LA) outlines the subjects the student will take at the host university and their validation with subjects offered at UIC Barcelona. This is done via the corresponding platform:

- For Erasmus+ mobility programmes: OLA + Relint 3.0
- For other mobility programmes: Relint 3.0

The LA must be signed by the student, the academic coordinator at UIC Barcelona and the coordinator at the host university.

Students who are due to take part in a mobility programme and have an assigned place must choose their subjects before travelling to the host university. To do so, they must submit a Learning Agreement proposal based on sources from the host university and arrange a meeting with the outgoing mobility coordinator from the Faculty of Humanities. This academic agreement, understood as a pact between the student and the Faculty, lays down the guidelines to be followed when validating the subjects taken abroad with

those offered at UIC Barcelona.

The deadline for creating the Learning Agreement is set by the host university.

Changes to subjects

If, once in the host country, the student needs to make a change to their Learning Agreement, they must do so before the deadline set by the host university. The grounds for requesting changes to subjects are as follows:

- A.** Language difficulties that make it impossible to adequately follow the lessons.
- B.** Repetition of content (already covered at UIC Barcelona)
- C.** Timetable clashes or other administrative complications
- D.** The subject is ultimately not offered.

That said, prior to making any changes, the student must **first receive approval from their mobility coordinator at UIC Barcelona**. Otherwise, they run the risk of not being able to validate the new subjects upon their return.

Students are only permitted to submit one proposal via the official sheet that includes all final changes, which, once it has been signed and stamped by the outgoing mobility coordinator from the Faculty of Humanities, the student must submit to the host university for signature.

IV. Validation of marks

Once the official transcript has been obtained from the host university, the Faculty will proceed to validate the student's marks, in accordance with:

- A.** The list of subjects set out in the Learning Agreement.
- B.** The equivalent marks established by the Ministry of Education, in accordance with the assessment systems in place in each country.
- C.** The guidelines set out by the host university in the transcript, if any.

In the event the student fails any of the subjects they take abroad, they are entitled to a

second sitting, if permitted by the host university. This may mean they have to return to the foreign country in question. Whenever possible, and provided that there is a prior agreement with the host university, the student may be able to take the second-sitting exam remotely. If the student once again fails, or second sittings are not permitted, this will be reflected in the validation of marks.

Distinctions

Under no circumstances may the student earn a Distinction for their marks obtained as part of an Erasmus mobility programme.

Validation of marks with no numerical value

If the transcript includes marks with no numerical value, and provided that the subjects have been passed, these subjects will be validated with the number that corresponds to the average mark of the other subjects taken by the student as part of the mobility programme, in order to maintain the average.

Cancellation of places

Once the place has been accepted and the call for nominations has concluded, at which point the student has begun to manage their enrolment at the host university, they may only waive their place in the event of a strong and justified reason (severe health problems, unexpected financial difficulties, failure to pass second sittings, failure to obtain the required language certificate).

Contact

Mobility Coordinator: Rita Cavallotti rcavallotti@uic.es

Contact person for academic issues related to the mobility programme Learning Agreement Supervisor

Responsible for validating marks.

Academic Secretary: secretariahumanitats@uic.es

Secretarial support for international students.

Preparation of Personal Academic Transcripts upon student request.

International Relations: exchange.bcn@uic.es

Management of international mobility.

Assistance for international students.